



**CITY OF WINTER GARDEN
DEVELOPMENT REVIEW COMMITTEE
MINUTES
June 10, 2020**

The Development Review Committee (*DRC*) of the City of Winter Garden, Florida, met in session on Wednesday, June 10, 2020 in the City Hall Commission Chambers.

Agenda Item #1: CALL TO ORDER

Chairman/Community Development Director Steve Pash called the meeting to order at 9:33 a.m. The roll was called and a quorum was declared present.

PRESENT

Voting Members: Chairman/ Community Development Director Steve Pash, City Engineer Jim Monahan, Building Official Skip Nemecek and Assistant City Manager for Public Services Jon Williams.

Others: Assistant City Attorney Dan Langley, City Engineering Consultant Art Miller, Senior Engineer Rob Heaviside, Urban Designer Kelly Carson, Senior Planner Shane Friedman, Planner I Soraya Karimi and Customer Service Representatives Colene Rivera and Edlyn Gonzalez.

ABSENT

Voting Members: Economic Development Director Tanja Gerhartz

APPROVAL OF MINUTES

Agenda Item #2:

Approval of minutes from regular meeting held on May 27, 2020.

*Motion by Assistant City Manager for Public Services Williams to approve the above minutes.
Seconded by Building Official Nemecek; the motion carried unanimously 4-0.*

9:34 am Break in Meeting

9:36 am Meeting Resumed

DRC BUSINESS

Agenda Item #3: VyStar Credit Union – SITE PLAN

Colonial Drive W - 14130

VyStar Credit Union

Applicants for the project were not in attendance at this time. Chairman/Community Development Director Steve Pash provided additional time for their arrival and moved forward with item 4.

Agenda Item #4: Waterside on Johns Lake Ph 2C – Final Plat

Williams Road – 1751

Dewberry – William D. Donley, P.S.M

Bill Donley; applicant for the project was in attendance for discussion. The following items were reviewed and discussed:

ENGINEERING COMMENTS

4. **Transfer of all common areas, tracts, and rights-of-way to the HOA and the City shall take place prior to, or with final plat recording (via deed). Draft quit claim deeds have been provided to the City Attorney and City's Reviewing Surveyor for review.** City staff expressed concern regarding the intended use for Tract T. Applicant will display the changes for the tract designation in the next submittal.

7. **What is the status of the 60' wide Utility Easement Reservation that runs through Lots 239 thru 254? This will need to be vacated or relocated prior to final plat recording. Draft easement vacation document that was submitted is being reviewed.** Applicant will include approval letters from all applicable utility authorities regarding vacating the portion falling within the plat in the next submittal.

CITY ATTORNEY COMMENTS

19. **Please see attached memo dated May 19, 2020 for City Attorney comments.** Applicant acknowledged the inclusion of an updated declaration and a new title for the next submittal.

Motion by City Engineer Monahan to have the applicants revise and resubmit the Planned Unit Development for another full DRC review cycle. Building Official Nemecek, seconded; the motion carried unanimously 4-0.

9:40 am Break in Meeting

9:42 am Meeting Resumed

At this time the applicants for VyStar Credit Union confirmed via email with project planner that they would not be attending the meeting. Chairman/Community Development Director Pash determined that VyStar Credit Union will be rescheduled for discussion at the following DRC meeting on June 24, 2020.

ADJOURNMENT

There being no more business to discuss, the meeting was adjourned at 9:42 a.m. by Chairman/ Community Development Director Steve Pash.

APPROVED:

ATTEST:

/S/

Chairman, Steve Pash

/S/

DRC Recording Secretary, Edlyn Gonzalez